

## **MEMBER DEVELOPMENT COMMISSION**

**HELD: Thursday, 19 October 2023**

Start: 7.03 pm

Finish: 7.46 pm

### **PRESENT:**

Councillor: V Cummins (Chairman)

Councillors: M Parlour R Bailey  
J Fillis S Lawton  
K Lloyd Mrs J Marshall

In attendance: Councillor Nikki Hennessy

Officers: Duncan Jowitt, Democratic Services Officer

### **1 APOLOGIES**

There were no apologies received.

### **2 SUBSTITUTIONS (IF ANY)**

There were no changes to the membership of the Committee.

### **3 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **4 NOTES OF THE PREVIOUS MEETING**

RESOLVED: That the notes of the meeting held on the 2 March 2023, be approved as a correct record and signed by the Chairman.

### **5 MEMBER TRAINING - SUMMARY OF EVENTS MARCH 2023 TO PRESENT**

The Commission considered the summary of events undertaken since March 2023.

Members asked about training not included in the update. The Democratic Services Officer (DSO) said that all relevant training would be included in individual training records and Members could also provide details of any transferable skills training undertaken in their professional role.

Councillors asked that attendance at Our Learning - the Council's e-learning system - be sought, Prevent training be promoted, that the council work closer with the LGA and that a "Level 1 achievement" for new councillors who had completed basic training be considered.

AGREED: That the update and comments be noted.

**6 FEEDBACK FROM THE MEMBER DEVELOPMENT GROUP REPRESENTATIVES FROM THEIR MEMBERS**

In discussion the following feedback, comments and suggestions for training were raised by Members:

- A Glossary of Terms would be useful. Cllr Fillis said that he had one and that he would email it to the DSO to circulate to all Councillors.
- Training on Constitution, e.g. how to move Motions, etc.
- ICT guidance such as navigation around Modern.gov and Intranet.
- Councillors welcomed on-line training and meetings and hoped pressure be put on the Government to allow a move to a hybrid system for all meetings.
- Councillors suggested training sessions be held immediately before Council and Cabinet meetings similar to those held at LCC.
- Recent Licensing training was very well-delivered with excellent case studies - should re-run the session on-line.

AGREED: That the feedback be noted.

**7 FUTURE TRAINING**

The DSO explained that the delay in providing Code of Conduct training was due to the work required to implement the change in the governance system and that the Monitoring Officer would be unable to provide it until 2024.

The announcement earlier in the week of the Flood Risk training to be held at 6pm on Wednesday 8 November was warmly welcomed as it was currently a particularly important issue and extremely timely.

AGREED: That the future training/briefings be noted.

**8 WORK PROGRAMME 2023/24 AND DATE OF NEXT MEETING**

The DSO said that in addition to the items listed on the Work Programme, he hoped to bring a Councillor Development Strategy and Programme to the next meeting in March 2024.

AGREED: That the Work Programme be noted.

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**Chairman**